

**MEETING MINUTES
CITY OF HECTOR
REGULAR MEETING – 7:00 P.M.
HECTOR COMMUNITY CENTER**

MAY 9, 2016

PRESENT: Ralph Bergsma, Doug Best, Jeff Heerdt and Penny Kandt.

ABSENT: Mayor Steven Squibb

STAFF PRESENT: Kathy Blackwell, Clifton Allen, and Jerome Schueller.

ALSO PRESENT: Lowell Grimm, Marty Lawson, Marlys Hagstrom, and Penny Macik

Acting Mayor Jeff Heerdt called the meeting to order following the pledge of allegiance.

MOTION by Doug Best, seconded by Ralph Bergsma and carried to approve the agenda with the following additions: approval of the airport DBE plan and 2016 wage increases.

MOTION by Penny Kandt, seconded by Doug Best and carried to approve the consent agenda items.

PROJECT UPDATES – City Engineer Clifton Allen presented an update on the projects in Hector. Clif explained the areas that were graded last fall and have settled will be filled in and seeded this year.

General Construction is fabricating the water tower on site, but may not work this week due to weather. Pay request #5 in the amount of \$34,250 is pending.

Quam Construction has been steady for the last month on the city wide rehab project and is 22% complete. Pay request #5 in the amount of \$297,757.50 is pending.

Hjerpe and Quam will be coordinating schedules on certain areas such as Cedar Ave.

KHC is complete with the water treatment plant improvements. Pay request #7 in the amount of \$1,000.05 is pending.

Gridor is 80% complete with the waste water plant improvements. Change order #4 in the amount of \$2,231 and pay request #12 in the amount of \$108,235.89 are pending.

MOTION by Ralph Bergsma, seconded by Doug Best and carried to approve the pay requests and change order pending approval from RD.

RESIDENTS – Marlys Hagstrom stated that there is a pit bull in her neighborhood and wanted to make the police department aware of it.

ORDINANCE 93.28 – The second reading of the proposed amendment to this ordinance regarding the license process for a third dog was completed.

AIRPORT – Ralph Bergsma reported that Kathy Blackwell attended the airport conference last month, the committee will meet to appoint a new committee member, and that the new mower was delivered.

MOTOPM by Doug Best, seconded by Ralph Bergsma and carried to approve the airport DPE plan.

RCFD MUTUAL AID – MOTION by Ralph Bergsma, seconded by Penny Kandt and carried to approve the RCFD Mutual Aid Agreement.

POLICE – Chief Best stated the officers are working on some blight and dog concerns and the POST Board audit is pending.

PUBLIC WORKS – There were no questions on Jerome's report. MOTION by Penny Kandt, seconded by Ralph Bergsma and carried to accept the bid from Dave Kahl at \$8,500 to remove the debris from the "Y" intersection. Doug Best abstained from the motion. A second bid was received from Hughes Excavating at \$18,369. The council discussed how to prevent future dumping at this location.

BLIGHT – The process of sending letters to property owners that need to mow the grass was explained. Jerome agreed to talk to Curt Sampson in regards to mowing or bailing the area behind Cedar Street East.

COMMUNITY CENTER – The council asked Jerome to get current bids to repair the roof on the community center/library building so the repairs can be made this year.

ASSESSMENT AGREEMENT – MOTION by Ralph Bergsma, seconded by Penny Kandt and carried to approve the agreement with Renville County for assessment years 2017 and 2018.

CONSUMER CONFIDENCE REPORT – MOTION by Penny Kandt, seconded by Doug Best and carried to approve publication of the consumer confidence report to meet MN Department of Health requirements.

2004 DEBT – MOTION by Doug Best, seconded by Ralph Bergsma and carried to adopt Resolution 2016-17 calling for the redemption of the outstanding GO Bonds of 2004.

WATER/SEWER RATES – The Council discussed implementing increases effective June 1, 2016. It was noted that the notice sent to the newspaper did not get published. The Council asked Clerk Blackwell to publish a notice and that the rate increase would be acted on at the June meeting.

2016 WAGE INCREASES – The Council agreed to wait until the June meeting to act on 2016 wage increases.

MOTION by Ralph Bergsma, seconded by Penny Kandt and carried to adjourn the meeting at 7:54 p.m.


Kathy L. Blackwell, City Clerk