

**MEETING MINUTES
CITY OF HECTOR
REGULAR MEETING
HECTOR COMMUNITY CENTER – 7:00 P.M.**

JULY 13, 2015

PRESENT: Mayor Steven Squibb, Council Members Chuck Gentry, Ralph Bergsma and Penny Kandt.

ABSENT: Councilor Doug Best

STAFF PRESENT: Kathy Blackwell, Jerome Schueller, Staci Skoog-Bownik, and Clifton Allen.

ALSO PRESENT: Senator Lyle Koenen, Representative Tim Miller, Darrin Ogdahl, Curt and Amy Hollan, Marty Lawson, Ruth Hamilton, Rebecca Heerdt, Mark Kramer, Penny Macik, and Pam Macik.

OATH – Penny Kandt took her oath of office as a member of the Hector City Council.

Mayor Steven Squibb opened the meeting following the pledge of allegiance.

AGENDA – MOTION by Ralph Bergsma, seconded by Chuck Gentry and carried to approve the agenda with the following addition: Conway Deuth and Schmeising presentation of the 2014 audit report. MOTION by Chuck Gentry, seconded by Penny Kandt and carried to approve the consent agenda.

LEGISLATIVE UPDATE – Senator Lyle Koenen and Representative Tim Miller were invited to give the city an update on the session. The pair of legislators summarized the session and the special session, detailing certain bills that did and did not pass.

CDS – Darrin Ogdahl presented the 2014 Audit Report. Ogdahl described the audit process as smooth and uneventful. Ogdahl reviewed compliance items and noted that GASB 68 will be implemented in 2015. MOTION by Chuck Gentry, seconded by Ralph Bergsma and carried to approve the audit report.

STATE SHED – Mayor Squibb read the bids received; Curt Hollan \$2,100, Ronald Mellies \$1,050, and Aaron Markgraf \$100. Councilor Gentry asked Markgraf if he wanted to increase his bid and he declined. Mellies was not present. MOTION by Chuck Gentry, seconded by Ralph Bergsma and carried to accept the bid from Curt Hollan at \$2,100 for the purchase of the state shed property. Councilor Penny Kandt opposed the motion.

PROJECT UPDATES – Clifton Allen with Moore Engineering provided a summary of the five projects in Hector. MOTION by Ralph Bergsma, seconded by Penny Kandt and carried to approve Pay Request #2 from Gridor Construction for the waste water plant project in the amount of \$144,456.59, pending approval from Rural Development. MOTION by Chuck Gentry, seconded by Penny Kandt and carried to award the bid on the CSAH/MnDOT project to Hjerpe in the amount of \$907,504.67, pending approval from Rural Development, Renville County and MnDOT.

CITIZENS – Rebecca Heerdt stated she was here to express her frustration with the city office. Heerdt purchased the property at 155 Main Street and is in the process of opening a business. Mayor Squibb provided her with his personal cell phone number and directed her to the EDA for further assistance.

RURAL SERVICE DISTRICT – The Council made no changes to the Rural Service District for 2016.

AIRPORT – An advisory committee meeting will be scheduled prior to the fly in breakfast.

EDA – Prairie View is working on plans to remodel the kitchen, a laundry and bathroom area and the entry area. The kitchen remodel is the top priority. A new activities director has been hired.

CEMETERY – Chuck Gentry explained that the Catholic cemetery is going to modify graves to accommodate for consistent location of the Veteran markers. The cemetery committee will be asked to consider doing the same thing in the city cemetery.

POLICE – Councilor Doug Best provided the council with an update via email on the Police Department and the Corn Chaff weekend. The council held a discussion on options for the department both temporary and long range. The council agreed that they should explore the option of hiring Doug Best as a Part-Time Police Chief on a temporary basis. Councilor Kandt stated that she is willing to assist the city in rebuilding the department. MOTION by Ralph Bergsma, seconded by Chuck Gentry to appoint Penny Kandt to serve as the Council Liaison to the Police Department.

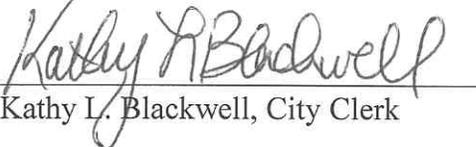
PUBLIC WORKS – The council had no questions on Jerome's June report. Schueller reported that the roof on the community center/library building is leaking and the warranty near expiration. The council agreed that excess fill be given to Roger Wiehr. The council agreed that the 2002 pickup should be placed on MinnBid.

LIBRARY – Mayor Squibb shared attendance numbers for a recent library event and summer reading program.

530 DOUGLAS AVE E – MOTION by Ralph Bergsma, seconded by Penny Kandt and carried to accept the bid from Kahl Excavating at \$5,475 to demolish the structures at 530 Douglas Ave E. A second bid was received from Keith Novotny at \$5,500.

CASEY CLARK – The council agreed to allow Casey Clark an additional week to vacate the city owned property at 241 Birch Ave E. After the week has expired the locks on the building will be changed.

MOTION by Chuck Gentry and seconded by Ralph Bergsma and carried to adjourn the meeting at 9:18 P.M.


Kathy L. Blackwell, City Clerk