

**MEETING MINUTES
CITY OF HECTOR
REGULAR MEETING – 7:00 P.M.
HECTOR COMMUNITY CENTER**

APRIL 11, 2016

PRESENT: Mayor Steven Squibb, Ralph Bergsma, Doug Best, Jeff Heerdt and Penny Kandt.

STAFF PRESENT: Kathy Blackwell, Clifton Allen, Zach Cormican, and Jerome Schueller.

ALSO PRESENT: Marty Lawson, Jake Wanek, and Marlys Hagstrom.

Mayor Squibb called the meeting to order following the pledge of allegiance.

MOTION by Doug Best, seconded by Ralph Bergsma and carried unanimously to approve the agenda with the following additions: RD Letter of Conditions and Water/Sewer Rates.

MOTION by Jeff Heerdt, seconded by Penny Kandt and carried unanimously to approve the consent agenda items.

PROJECT UPDATES – City Engineer Clifton Allen presented an update on the projects in Hector.

Gridor is approximately 75% complete with the waste water treatment plant. This project is on time and on budget. Pay request #11 in the amount of \$96,721.66 is pending.

General Construction is on site fabricating the water tower. Clif explained that Moore Engineering will accept responsibility for any cost to shorten the height of the tower per FAA regulations.

The CSAH and MnDOT project is still suspended.

KHC has completed the water treatment plant except for the seeding.

Kick off and utility meetings have been held by Quam Construction and Moore. Several change orders are being considered and in general the proposed changes are working in the city's favor. The contractor has suggested some trenchless repair in place of open cut repair. The water line to the North of town in the slough will be completed soon. Milling is scheduled to begin tomorrow.

MOTION by Doug Best, seconded by Ralph Bergsma and carried unanimously to approve pay request #11 to Gridor pending approval from RD.

COMMUNITY SOLAR GARDEN – Jake Wanek with Novel Energy presented information on a proposed community solar garden project in the City of Hector. Wanek explained the types of agreements and the potential savings. Wanek stated that the building permit application will be submitted soon with construction proposed to begin soon after.

ORDINANCE 93.28 – A first reading of an amendment to this ordinance regarding the license process for a third dog was completed.

AIRPORT – MOTION by Ralph Bergsma, seconded by Doug Best and carried unanimously to adopt RESOLUTION 2016-15 approving the proposed airport project including a fueling system, electrical modifications and windcone relocation.

MOTION by Ralph Bergsma, seconded by Penny Kandt and carried unanimously to accept Steve Karnik's resignation from the Airport Advisory Committee, and to leave the position vacant until the committee makes a recommendation for a replacement.

FIRE MUTUAL AID AGREEMENT – The council was provided with a proposed Renville County Fire Department Mutual Aid Agreement. The agreement will be considered for approval after a final draft is received.

EDA – Mayor Squibb noted that there will be a vacancy at Hummingbird Court.

POLICE – Chief Best reported that POST is auditing the department. The department will continue to search for equipment for interview room. An agreement with a humane society is desired.

PUBLIC WORKS – The Council positively commented on Jerome's summarized report format. The city received good feedback on Kohl's Sweeping service. An ad will be placed for part-time seasonal help. Schueller will get bids and order gravel and schedule grading. Red rock will be hauled in by the third base line on the ballfield.

RD – The Mayor reviewed an amended letter of conditions, and subsequent loan and grant from Rural Development. MOTION by Doug Best, seconded by Ralph Bergsma and carried unanimously to accept the amended letter of conditions with the intent to meet the conditions and to request the funds from Rural Development.

WATER/SEWER RATES – The Council held a discussion of how and when to increase the water and sewer rates. It was noted that a tax levy could also fund a portion of the new debt. It was suggested that an increase be implemented on July 1, 2016 and another increase in 2017. Penny Kandt suggested publishing a notice that states the council will be discussing rate increases at the May meeting.

MOTION by Penny Kandt and seconded by Doug Best to adjourn the meeting at 8:26 p.m.


Kathy L. Blackwell, City Clerk