

**MEETING MINUTES
CITY OF HECTOR
REGULAR MEETING
HECTOR COMMUNITY CENTER – 7:00 P.M.**

JUNE 8, 2015

PRESENT: Acting Mayor Chuck Gentry, Council Members Doug Best and Ralph Bergsma.

ABSENT: Mayor Steve Squibb

STAFF PRESENT: Kathy Blackwell, Jerome Schueller, and Clifton Allen.

ALSO PRESENT: Ruth Hamilton, Staci Skoog-Bownik, Penny Macik, Marlys Hagstrom, Marty Lawson, Mike Jacoby, Penny Kandt, Paul and Kari Kramer, Kevin Friesen, and Jeff Van Buren.

Acting Mayor Chuck Gentry opened the meeting following the pledge of allegiance.

AGENDA – MOTION by Ralph Bergsma, seconded by Doug Best and carried to approve the agenda with the following additions: Metro Billing rate increase, Airport courtesy car, lifeguard pay rate increase, and the Consumption Permit for The Other Place. MOTION by Doug Best, seconded by Ralph Bergsma and carried to approve the consent agenda.

CITIZEN - Marlys Hagstrom noted that catch basins need to be cleaned.

COUNCIL APPOINTMENT – Penny Kandt was given the floor to present her reasons for wanting to be appointed to the Hector City Council. Her reasons included economic development, business retention and keeping the local Police Department. When asked, Penny Kandt stated that she works a “day job” and would have time to dedicate to serve on the Council. Acting Mayor Gentry and Clerk Blackwell read the written responses submitted by Brian Pierce. No response was received from Gary Bipes.

RECOGNITION – Acting Mayor Chuck Gentry presented Greg Radermacher with a plaque to recognize his years of dedicated service on the City Council.

AIRPORT – It was reported that mice had chewed wiring in the airport shuttle car. The group agreed not to put any money into repairing the vehicle and suggested the Fire Department use the vehicle for training. It was also suggested that the old squad car could be used for the airport car.

AMBULANCE/FIRE – Doug Best reported that the Fire Department did extrication training and that new ambulance members are being trained. MOTION by Doug Best, seconded by Ralph Bergsma and carried to approve the rate increase for ambulance billing services with Metro Billing.

EDA – Board Member Penny Macik reported that Prairie View has had two new tenants.

CEMETERY – MOTION by Doug Best, seconded by Ralph Bergsma and carried to appoint the following persons to the Cemetery Committee: Curt Sampson, Beate Reuber, Steve Squibb, Mike Kenney and Harold Carstens.

POLICE – Doug Best stated that the Police Department is making progress for improved service including being more visible in the community.

PUBLIC WORKS – The Council had no questions on Jerome's monthly report. Schueller reported that both wells were pulled for repairs, dust control was completed, and grading of alleys may need to be done again.

STATE SHED – No offers were received, so the Council agreed the process will be repeated for the July meeting.

DEPUTY CLERK – Clerk Blackwell introduced newly hired Deputy Clerk Staci Skoog-Bownik. Staci grew up in the Hector area and gave a brief summary of her past work experience. Staci's first day will be June 22, 2015.

PLANNING COMMISSION – Doug Best and Ralph Bergsma agreed to serve on the Planning Commission so that a variance application can be processed. A notice will be posted stating that the city is seeking persons to be appointed to the Planning Commission.

LIFEGUARD WAGE – Following a discussion regarding the pay rate increase request submitted by the lifeguards; MOTION by Doug Best, seconded by Ralph Bergsma and carried to increase the starting wage for a lifeguard to \$8.75 per hour and to \$9.25 per hour for lifeguards that are also certified instructors.

PROJECT UPDATES – Clifton Allen and Kevin Friesen presented information on the projects. Additional funds may be needed and available from Rural Development to cover all five projects. MOTION by Doug Best, seconded by Ralph Bergsma and carried to award the bid on water tower to General Construction Services, Inc. at \$714,000. MOTION by Ralph Bergsma, seconded by Doug Best and carried to award the bid on the city wide construction to Quam Construction Co. Inc at \$7,143,369.08. MOTION by Ralph Bergsma, seconded by Doug Best and carried to approve Pay Request #1 from Gridor for the Waste Water Plant Project at \$119,272.24, pending approval from Rural Development. MOTION by Doug Best, seconded by Ralph Bergsma and carried to approve Pay Request #1 from KHC for the Water Plant Project at \$25,479.95, pending approval from Rural Development. MOTION by Chuck Gentry, seconded by Doug Best and carried to approve an agreement with Independent Testing Technologies, Inc. in the amount of \$7,485. MOTION by Doug Best, seconded by Ralph Bergsma and carried to adopt Resolution 2015-19 approving MnDOT Contract No. 05618. Clif stressed the importance of obtaining five remaining easements in order to proceed in those specific locations.

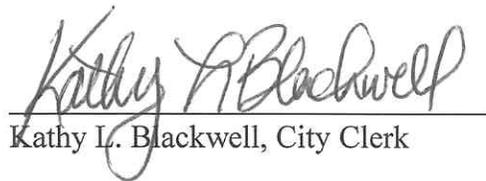
KRAMER – Paul Kramer requested some relief on his utility bill that has accumulated a large amount of late fees. The Council asked Clerk Blackwell to review the account and late fee charges.

CONSUMPTION PERMIT – MOTION by Doug Best, seconded by Ralph Bergsma and carried to approve the Consumption Permit for The Other Place for July 11 and 12, 2015 for the ballpark during Corn Chaff Days.

COUNCIL – MOTION by Chuck Gentry, seconded by Ralph Bergsma and carried to appoint Penny Kandt to fill the vacancy on the City Council, effective July 13, 2015 to December 31, 2016. Doug Best abstained from the motion.

MOWING – Ralph Bergsma offered to help mow when the city staff needs maintaining all the city property.

MOTION by Ralph Bergsma and seconded by Doug Best to adjourn the meeting.



Kathy L. Blackwell, City Clerk